

HOVE STATION NEIGHBOURHOOD FORUM

Minutes of 26th Meeting of the HSNF Management Committee Wednesday 16th September

David Kemp's Office, 9 Hove Park Villas 6.30pm

Attended by:

Committee members

Helmut Lusser Lesia Syrotiuk
Robert Glick David Kemp

Neighbourhood Plan Co-ordinator

Mike Gibson

1. Apologies

Jon Turner, Sue Gibson, Nigel Richardson, Jackie O'Quinn

2. Minutes of previous meeting August 19th (HL)

Minutes were approved

3. Matters arising not covered by agenda items below

None

4. Treasurer's report

Sue was absent. However, there was no activity in the account since last meeting.

5. Committee membership issues (HL)

- It appears the Forum can move forward through engagement with Jackie O'Quinn and Robert Nemeth as they are interested in being actively involved. Also, other councillors would join for the main events and any new councillors of all wards are always welcome to attend the meetings.

Action Nigel: to contact Hove Park councillors in order to exchange letters outlining how the forums can collaborate.

- Membership secretary post might need to be changed in the HSNF constitution to not to be a committee member.

6. Updated Project Plan and Working Group Terms of Reference (MG)

Nigel and Mike met with the convenors of the working groups to discuss the Terms of Reference for each group and the goals they should aim to deliver. As all the action points from the previous meeting were carried out regarding this document, it was agreed to upload the Terms of Reference to the Forum's website for new members to consult when they would like to join more actively in the Forum's work.

6.1 Discussions with land owners and developers

Initial steps were taken with the Hyde and Lasalle

6.2 Discussion with Matsim on the development of their site in Conway St

Matsim and LCE Architects have updated the committee on the progress of their scheme. It has been decided that Helmut and /or Mike would attend the meeting with the planning officer and Matsim to represent the Forum's view on the scheme. Also, that Mike would continue the contact with the residents of Ellen Estate regarding retrofit, and that Simon Lambor is going to contact Seaside Homes if they are managing the estate.

Mike has pointed out that the committee needs to draft the outline of public engagement strategy in order to ensure constant information update to the members.

7. **The further use of the 3d model for display of development schemes at HYSO and other events (HL)**

Helmut has compiled a document combining the outcomes of the 'vision' meetings earlier this year. The 3d model would be a useful visual representation of those outcomes to present to the members and ask for their view on what is desirable in the area. These all together will be combined into the final vision .

8. **Application for Neighbourhood Planning Grant (MG)**

Now that the Terms of Reference is updated, The Forum has a better understanding of what the working groups need to achieve. The convenors of the WG need to outline the needed resources to complete their tasks. Then, the Forum would be better informed about which technical packages to apply for and the distribution of finances within the main application.

9. **Working Group Reports**

9.1 Housing, Regeneration and Transport

Stuart was absent at the meeting

9.2 National, Local and Neighbourhood Planning Policies (HL)

Helmut updated committee members with the progress of the City Plan – it is expected to be adopted within the next few months. Then, it would enter phase two to be updated, as the original has been based on a number of now outdated needs and policies.

9.3 Communications, community engagement and community infrastructure (RG and MG)

Robert had sent out the report on the work that was done since last meeting. He urged the committee members to look at a successful example of community website: Trust for developing communities. HSNF would need a similar style of website in order to be more user friendly for members.

Action Robert: to upload Terms of Reference of all working groups to the website.

9.4 Sustainable Green Neighbourhoods Group

Jon was absent at the meeting.

9. **Aob**

None.

Meeting closed at 8:45pm

Date of next meeting Wednesday October 21th 7:30-9:30pm
David Kemp's office, 9 Hove Park Villas

Lesia Syrotiuk
HSNF Secretary