

HOVE STATION NEIGHBOURHOOD FORUM  
MANAGEMENT COMMITTEE

The third meeting was held on Tuesday 15<sup>th</sup>.October 2013 in the ground floor meeting room Clarendon House

Those attending:

Mike Gibson (Acting Chairman)	Dora Taylor
Jo Shaw	Valerie Paynter
Jon Turner	Lesia Syrotiuk
	Linda Robinson (Secretary)

The Acting Chairman opened the meeting at 7.30pm  
He proposed that Lesia should be co-opted onto the committee. This was seconded by Linda.

**1. Apologies for absence**

These were received from Stuart Croucher, Frances Brownrigg, Nigel Richardson Rob Jarrett, Manish Patel, Helmut Lusser, Jim Roberts and David Kemp

**2. Minutes of the meeting held on 18 September 2013** – were agreed.

**3 Matters arising from the minutes of 18 September**

**3.1. Action points**

**3.1.1, Brighton School of Planning**

The school needs specific details before the corrections could be made relating to Matsim. The following correction was to be made in addition: Conway Estate to be changed to the Clarendon and Ellen Estate.

**3.1.2 Clarendon and Ellen Estate communication Problems**

These had been resolved. The ground floor meeting room in Clarendon House could be used provided it was vacuumed after use if any food was consumed, and a contribution was made to the coffee fund if drinks were made.

**3.1.3. Questionnaire and Summary of survey re: boundaries**

During the detailed planning of the Have Your Say Day it had been agreed not to use the Stephen Ho method for identifying boundaries – i.e. a questionnaire and asking residents to draw the boundary of their neighbourhood as they saw it. This research method would be used at a later stage when we are identifying sub-areas.

**3.1.4. Boundaries.** Dealt with under item 7.3

**3.1.5 Appointment of Treasurer**

This item is still outstanding

**3.2. Any Other Matters arising**

None

#### **4. Have Your Say Day September 28th**

Mike advised that everyone involved had put in a lot of time and effort especially Jo who had planned and co-ordinated the event and had since produced a comprehensive report for the Committee. .

The day had been a success, in terms of attracting over 80 participants and recruiting 12 new members who had signed up. Lessons had been learnt from the first HYSD and improvements had been made.

It was agreed that the date of future events should be put to the committee before being finalised, so that the maximum number of people would be available to take part.

Jo advised that a considerable number of new people were making enquiries about becoming involved in the Forum and these would need to be processed. She was covering the post of both membership Secretary and running the Working Group covering Communications and Community Engagements. It was agreed that these posts should be split and a new Membership Secretary recruited. It was further agreed that new members and others who had previously expressed interest would be divided between the convenors, who would then make contact and process as necessary

#### **Action Jo and Mike and all Conveners**

Valerie advised that a Twitter account would be a useful way of getting information to people. Nora advised that the Facebook account had not yet got off the ground. It was also agreed that the Web site needed to be updated, and Mike was to discuss this with Manish and Jo to establish a process for entering material on to the site. Jo agreed to prepare a Protocol.

#### **Action Mike and Jo**

All areas within the original boundaries and most of the extended area had been leafleted. In advance of the HYSD. In future more time would be allowed between printing and arranging distribution, to make allowances for unforeseen. Due to a misunderstanding a significant area to the west of Poet's Corner had been missed. This meant that the revised boundary could not be finalised until the missed area had been included.

It was agreed that Mike would contact the elected councillors for the area and any neighbourhood organisations, giving them details of the Forum and sounding them out on the boundary issue. This would include the West Hove Forum, who will hold their AGM in November. Valerie advised that at this meeting the Poets Corner Residents' Association would be wound up. Leafleting would also be considered.

#### **Action Mike**

It was decided that in future we should consider running small area based HYSD's as well as those for the whole Forum area Stoneham Park Talk Shop and the Bowls Pavilion in Hove Park were suggested as possible venues. This could be built in to an update of our Community Engagement Strategy as we roll it forward into 2014

#### **Action Jo and Mike**

## **5 Neighbourhood Plan Co-ordinator update**

Nothing to report that not covered under other agenda items.

## **6. Expenditure and Budget**

Leaflets

7.500 HYSO leaflets had been printed and folded and laminated posters prepared at a cost of £365.00, which included a substantial discount. Valerie felt that this cost could be improved if the Resource Centre which deals only with non-profit making concerns was used. She was to make enquiries.

### **Action Valerie**

Mike reported that the grant application to Locality had not yet been submitted but would be submitted soon by the Chairman, based on the budget agreed at the September Management Committee Meeting

### **Action Mike**

Application for a grant from U.K. Power Networks

Jon advised that he had not received a response to his enquiries. He agreed to contact them soon to find out what was happening in the assessment process

## **7. Reports from Working Groups**

**7.1. Communications and Community Engagement** vered in item 4 No further information

### **7.2 Local & National Policies**

Nil

### **7.3.Housing and regeneration**

Newtown Road/Goldstone Lane improvement

Valerie advised she had organised a meeting which included Steve Bracer, the owner of the derelict buildings and BHHC officer responsible for public art. Steve. This discussed options of demolition, re-glazing or temporary improvement with art work pending demolition Valerie was expecting some feedback on viability of these options which would be reported to the Housing and Regeneration Working Group which would determine how to build on this initiative to secure action to deal with the derelict factories, in ways which would bring the local residents into the discussion.

### **Action Valerie and Mike**

Holy Trinity Church

Valerie advised the Coptic Christian Church might be interested in taking over the site. Linda was to give her contact details for the building owners.

### **Action Linda**

Police box.

It had been suggested that a Police box had once been situated at Hove Station. Valerie had established that this was not so.

Foot Bridge

David had provided a concept plan for the proposed improvements to the bridge, including the provision of lift to improve access to the station from the, north which had been displayed at the HYSO.

**7.4.Sustainable Green Neighbourhoods**

Jon advised that an Energy Café event was to be held between 9.30am and 4pm on 26<sup>th</sup> October in the CCK building, Speakers had been arranged including Jason Kitkat. A flyer had been designed ,6,000 of which had been printed ready for distribution round relevant properties (mainly pre-1919 properties) in the Forum areas He asked for help to distribute them. Linda agreed to arrange distribution. Forum information and membership forms would also be displayed.

**Action Linda.**

**7.5.Community Infrastructure**

Dora had contacted the new café in Hove Recreation Ground

**8. Any Other Business**

None

**9. The date of the next meeting**

The next meeting will be held at 7.30pm on Wednesday 13. November 2013 at David Kemp's office 9. Hove Park Villas.

The meeting closed at 9.40pm

Signed Chairman-----

Signed Secretary -----