

HOVE STATION NEIGHBOURHOOD FORUM  
MANAGEMENT COMMITTEE

The fourth meeting was held on Wednesday 13 November 2013 at David Kemp's office  
9, Hove Park Villas.

Those Attending:

Rob Jarrett (Chairman)	Helmut Lusser
Mike Gibson	Dora Taylor
Jo Shaw	David Kemp
Lesia Syrotiuk	Paul Freedman
	Linda Robinson (Secretary)

The Chairman opened the meeting at 7.30 pm and welcomed Paul.

**1. Apologies for absence**

These were received from Jon Turner Jim Roberts Valerie Paynter Manish Patel and  
Nigel Richardson.

**2. Minutes of the meeting held on 15<sup>th</sup> October**

Valerie had sent an e-mail giving details of discussions held at the last meeting, these were noted.  
The minutes were then agreed.

**3. Matters Arising from the minutes of 15. October**

3.1. Brighton School of Planning corrections to the website  
No progress

**3.2. Any Other Matters arising**

**3.2.1. Appointments to Management committee**

Treasurer:	Sue Gibson had offered to be Treasurer if no other candidate came forward
Membership Secretary:	Lesia had offered to cover this post, this was accepted and agreed subject to approval at the next AGM
Secretary:	Still outstanding.

**3,2,2 Social event on 6<sup>th</sup> December**

This is to be held at the Exchange from 8pm onwards and it would be helpful for people to let Jo know if they are coming so she can give the landlord some idea of numbers. All Forum members and friends would be included and invited to attend by e-mail. Details would also be put onto the website. As this event was to count as one of the community engagement events open to all members of the Forum the Management Committee and any other members with specific duties are to wear name badges. It was also agreed that Mike Weatherly MP and the councillors from Hove Park, Westbourne and Goldsmid Wards would be invited.

**Action Jo and Rob Paul**

#### **4. Neighbourhood plan Co-ordinator update**

##### **4.1. Boundaries of Neighbourhood Development Plan Area and Neighbourhood Forum Area.**

Leafleting done before the September Have Your Say Day had missed an area within the proposed western boundary and it was necessary to leaflet this area to give people a chance to comment on their possible involvement. This was rectified by leafleting the area for the Energy Cafe and displaying the map showing the various proposed boundaries at the Energy Cafe, and people were again asked to mark where they lived. It was established that several people from West and South of the proposed boundaries were interested in becoming involved.

It was agreed that the western boundary should be set at the Westbourne ward boundary. Mike is to contact the Hove Park neighbours group again. The northern boundary Hove Park was to remain as marked. The West Hove Forum have a meeting at the end of November, which Mike is to attend if possible. This Forum covers an area both inside and outside the Hove Station Forum's proposed boundary, but its activities appear (like the Goldsmid LAT) to complement our work. More research was needed to establish where the southern boundary should be, given the interest expressed at the Energy Cafe - again this should take into consideration the ward boundary.

It was agreed that all councillors would be consulted on the final boundary proposals

Mike advised that the Neighbourhood Development Plan and the Neighbourhood Forum Area do not have to be the same, but the Plan Area should all be within the Forum area. BHCC have advised that it would also be possible to tweak the agreed boundary if necessary at a later date. It was agreed that the boundaries should not become so wide that the area could not be handled. In terms of community engagement, Council help should be sort where possible.

It was agreed that Mike would prepare a note for the December meeting setting out the pro's and con's of the various boundaries which have been discussed, which would provide the basis for a final decision on the Neighbourhood Plan and Forum boundary. We can then submit our application for designation before Christmas.

**Action Mike**

#### **5. Expenditure and Budget**

Mike advised that the budget had been and a grant was being applied for had been applied for. But the grant would not cover printing costs for already incurred and these have been covered by donations pledged to the Forum.

**Action Mike & Rob.**

#### **6. Reports from the Working Groups**

##### **6.1. Communications & Community Engagement – website development**

Jo reported that several new members had volunteered to be more involved. She had divided these requests into groups, so that each potential new member would be contacted by a committee member and channelled into an appropriate working group. Extra help was still urgently needed to get the website fully operational Mike and Jo were to discuss this further with Manish.

**Action Jo & Mike**

Future venues for HYS D Linda advised that there was an organisation which freeholders with vacant shops could join that arranged very short term hire ( google wearepopup.com) This might be worth considering for future events,

It was also agreed that the Working Party Conveners and Management Committee Officers should write Duty notes for their successors.

### **Action All Working Groups**

#### **6.2. Local & National Policies – City Plan Examination**

Helmut advised that the concern at the problems arising from the need to provide housing and the general attitude of people living in the areas where development was proposed is a major issue. 11,500 homes were planned however 17,000 were needed. This pressure for additional housing will have to be taken into account in our Neighbourhood Plan. It was agreed that Helmut and Mike would provide a briefing note for the Management Committee on the City Plan requirements which our Neighbourhood Plan will need to take into account – this would be included in the material to be put on the web-site.

### **Action Helmut and Mike**

#### **6.3 Housing & Regeneration**

Jim had circulated a note which reported on progress and stressed the need to begin the process of preparing a draft concept plans for DA6 and that work had got to the stage where expert advice was needed. It was accepted that although some skills were available from among the members it was not feasible for all the work to be attempted in house. David suggested that those with the necessary skills should get together and look at the various ways the site might be developed and to provide three sketch plans of the DA6 area developed in different ways for the January Forum meeting.. David agreed to contact other members and set up a sub-group of the Housing and Regeneration Group do the work.

It was agreed that local experts should run this next stage. Then we can more fully explore the possibility of pro bono work from outside companies and further discuss the help that BHCC could provide now that the Examination of the City Plan is finished.

### **Action David and Jim and Mike**

#### **6.4. Sustainable Green Neighbourhoods – Energy Cafe & BHCC projects**

Mike advised that a meeting had been held at Hove Station with Southern Rail personnel. He advised that they were keen to be involved and had independently prepared improvement plans for the station area including charging points for electric cars and bike racks. Their contract was due to expire in 2015 and they would not know until May 2014 if their offer to renew would be accepted. If they were to remain as the rail network providers then they would be interested in both green energy improvements and in improvements to the foot bridge.

The Energy Cafe had provided an opportunity to rectify the omissions made before the Have Your Say Day and several people filled in application forms. Approximately 150 people attended and over 40 dots were placed on the attendance map.

BHCC were looking at providing special funding to improve insulation with a pilot project in the Forum area. An energy efficiency project had also been proposed for the Clarendon Ellen Street Flats. The Du Barry building is also being considered for a scheme by the BHCC.

The grant application “The Power of Giving” was through to the second round.

**6.5. Community Infrastructure**

Dora had spoken further to the new owner of the cafe in Hove Recreation Ground and advised that she was keen to become involved in the Forum. She was to give her Nigel’s contact details As Dora is still the only member of this Working Group there is an urgent need to recruit new members.

**6.6. Local Business and Jobs**

Nothing to report

**7. Date and venues for 2014**

It was agreed that meetings should be held on alternate Tuesdays and Wednesdays dates to be decided at the next meeting.

**8. Any Other Business**

8.1 Hove Station Foot Bridge

It was agreed that David’s plan should be put onto the website.

8.2. Tree Planting Scheme Poets Corner

Helmut advised that 40 trees had been planted in the area following a scheme that included funding from both the local people and the Council. The scheme was to be expanded to other areas in 2014/15 he asked for suggestions. Linda asked for details.

**Action Helmut**

**9. Date of the next meeting**

The next meeting will be held on Tuesday 10. December at 7.30pm in the ground floor meeting room Clarendon House.

The meeting closed at 9.50 pm

Signed Chairman-----

Signed Secretary -----