

**HOVE STATION NEIGHBOURHOOD FORUM
MANAGEMENT COMMITTEE**

The fifth meeting was held on 10. December 2013 at David Kemp's office 9. Hove Park Villas

Those attending:

Nigel Richardson (Chairman)	Mike Gibson
Jon Turner	Helmut Lusser
David Kemp	Rob Jarrett (for part of the meeting)
Linda Robinson (Secretary)	

1. Apologies for absence

These were received from Jo Shaw, Lesia Syrotiuk, Dora Taylor, Valerie Paynter, Manish Patel, Jim Roberts and Stuart Croucher.

2. Minutes of the meeting held on 13. November 2013

These were agreed

3. Action Points

3.1.1. Brighton School of planning correction to the website

No progress

3.1.2 Foot bridge

David to send a copy of his plan to Manish so that it could be put onto the website. It was agreed that the bridge needed to be accessible by all and that a lift was needed, It was accepted that only limited progress could be made until it was known which rail company would win the franchise for renewal in 2015. Helmut confirmed that the Civic Society would back the proposed restoration plan. It was agreed to develop a project plan for short term, medium term and long term action, in co-operation with the Southern Rail Sustainability Officer. In the short term it was agreed that the bridge should be cleaned and that some minor upgrading was needed. Rob was to approach the council to establish responsibilities and how we make that case for work on the bridge next year.

Action David & Rob

3.1.3 Tree Planting

Helmut handed out a plan showing where new trees had been planted in Poets Corner (attached for information). He explained that there was a project to restore the Victorian heritage to the area by replacing and introducing trees in the streets. 40 trees are to be provided and it was hoped the scheme could be extended to other parts of Hove. The project was part financed by the residents and part by Hove Civic. When enough support had been established from residents, advice was sort from the parks department on cost and type of trees. It was agreed that this project

should be promoted throughout the area and pursued by the Sustainable Green Neighbourhood Working Part

Action Jon & Linda

3.2. Any Other Matters Arising

Treasurer replacement. It was agreed that Sue Gibson should be appointed Treasurer subject to approval at the SGM

Secretary replacement - still outstanding

3.3. Social Events 6. December 2013

This had been held in the Exchange pub. Turn out had been low, however two or three people had shown an interest in joining the Forum and becoming actively involve. It was reported that noise from building work being undertaken on the Goldstone industrial estate was causing problem. The Robert Glick, a Forum member has organised a petition concerning proposed Sunday opening. Rob was to investigate. Mike to approach Robert to see if he could join a Working Group.

Action Rob and Mike

4. Neighbourhood Plan co-ordinator update (Boundaries)

Mike had circulated the proposed, APPLICATION FOR THE DESIGNATION OF THE AREA FOR WHICH A NEIGHBOURHOOD DEVELOPEMENT PLAN IS TO BE PREPARED AND OF THE FORUM AS A QUALIFYING BODY FOR THE PREPARATION OF THE PLAN and asked for comments, he stressed the need to call a Special General Meeting of the Forum to agree the proposal as soon as possible. After discussion it was agreed that the boundaries as detailed on the plan should be set, and that the recommendation in 4.3 detailing a possible extension to the boundary should be removed.

It was further agreed that a **Special General Meeting should take place on Thursday 2. January at 7pm at either the Exchange or Poets Corner public houses.** All forum members would be notified by e-mail as soon as the venue was fixed and that details would also be put onto the website. Lesia to be asked to prepare a spot plan showing the distribution of membership came from. The proposal was then agreed .

Mike was to circulate draft application forms application to all Management Committee members on **Monday 16th or Tuesday 17th December. All members to respond by return.** The Application was then to be put onto the website (as submitted to the Council) with details of the Special General meeting.

The application forms require a named contact. It was agreed that Mike, as Neighbourhood Plan Co-ordinator, would be named and that the Forum would acquire a dedicated mobile phone.

It was agreed that changes to the membership of the Management Committee would be formalised at the Special AGM. It was agreed that the Community Infrastructure Working Group will merge with the Communications & Community Engagement Group to form the Community Engagement and Infrastructure Working Group. This group has been expanded to five, with additional help to extend and improve the web-site

Action Mike, Lesis and all Committee members

5. Expenditure and Budget

Mike was to discuss the application for a grant with Rob before Christmas and put in an application by 2, January. A bank Account in the name of Hove Station Neighbourhoods Forum was to be opened with a bank in Hove. The three signatories were to be the Treasurer Sue Gibson Vice chairman Nigel Richardson and the Sustainable Green Neighbourhood & BHCC Working Party Convener Jon Turner. This was agreed by all present.

Action Mike, Nigel, Sue & Jon

6. Reports from Working Groups

6.1 Communications/Infrastructure & website

The amalgamation of the two working parties had taken place and the extended group were now working on the website.

6.2. Local & National Policies

A meeting had been held with the BHCC planners to establish the process and timetable for our applications for the designation of the Plan Area and the Forum

6.3. Housing and Regeneration

Jim had provided a report in advance of the meeting. Discussions had been held with Jon, David, Lesia and Stuart to set out various possible uses for the area, in particular round Hove Station. A number of different needs and styles had been considered including a leisure centre, schools small workshop/retail units. There was a general agreement that the King Alfred site would influence how the area was developed. It was proposed that working plans showing a variety of different suggestions should be developed, and that they should be put onto the website. A meeting of the Group has been fixed for January 8th. Eventually talks could be given at future Have Your Say days.

Mike stressed the need to establish land ownership and to improve our understanding of developers' views. Some areas were due to be vacated in the next two years. He was to investigate. It was accepted that nothing could proceed soon unless the bus garage was moved. Nigel suggested that he and Mike should have a meeting with Andy Lambor before the January Management Committee meeting.

Action Mike and Nigel

6.4. Sustainable Green Neighbourhood – Energy Cafe & BHCC projects

Still awaiting the outcome of the grant application

6.5. Community Infrastructure

Now amalgamated with Community and Community Engagement.

6.6. Local Businesses and Jobs

Nothing to report

7. Dates of meetings for 2014

To be arranged at the S.G.M.

8. Any Other Business

It was agreed that the events/calendar section of the web-site should be retrospectively filled in to demonstrate the work done in 2013.

Action Mike and Jo

9. Date of the next meeting

The next meeting will be the Special General Meeting to be held on January 2nd 2014 at 7pm. Venue to be advised.

Linda Robinson

13.12.13