

Hove Station Neighbourhoods Forum – Update Note 26 November 2014

All,

Please see attached draft minutes of the previous meeting of November 12th for approval.

Also see attached the proposed monthly management committee meeting dates for 2015.

Also attached is the spreadsheet showing the range of expenditure items approved under the Locality grant received recently. The sheet sets out additional columns in which further items of expenditure which were proposed as alternatives were discussed first at the November committee meeting and then at the grant budget review meeting held at Stuart's house last night.

I hope this is clear as it attempts to set out the initial grant approved items followed by the additional items which increased the value of the "wish list" above the available £7000. Further discussion took place and the committee members made decisions on priorities after our consultant Mike Gibson agreed to leave the room for reasons of good governance.

These final proposals set out in column G now total £7,010 and this list will be presented for final ratification by full committee at the upcoming meeting 9 December. Lesia please add this item to the agenda.

Other agenda items to be discussed are as follows: (if any items have been missed please let Lesia or I know and it will be added).

- 1) Secretary's report and approval of previous meeting minutes – *Lesia (10 minutes)*
- 2) Governance and best practice guidelines – *Rachelle to advise and group to discuss. (10 mins)*
- 3) HSNF Designation by BHCC - *update from NR (10 mins)*
- 4) Locality Grant – *Nigel to update (10 mins)*
 - a. Progress with variation to grant detailed expenditure
 - b. Expenditure update and timings – Financial update – *Sue Gibson*
 - c. Additional funding opportunities e.g. BHCC Planners
- 5) Working groups and organisation to be agreed – note required in advance to review previous set up and responsible Committee members – *Action Mike Gibson.*
- 6) Working Groups updates from Group Leaders - *Are leaders set out below happy to continue or accept the roles? (10 mins per group)*
 - a. Sustainable Green Neighbourhoods - *Jon Turner*
 - b. Housing and Regeneration – TBA - *Helmut Lusser?*
 - c. Community Engagement – *Rachelle Howard*
 - d. Business and Employment – *Nigel Richardson*
 - e. Transport and Movement – *Stuart Croucher*
- 7) Special Projects Update – *(5 mins per item)*
 - a. Hove Station Improvement – *David Kemp*
 - b. West Hove Community Project
- 8) AOB

Note:

This is a general format adapted only slightly from the previous format used.
If we are happy with it we can follow each month and add any new projects.

The meeting needs to last 2 hours and finish promptly at 9.30pm.

Detailed discussion needs to be limited and detailed work carried out by working and project groups with an update report being brought to the Management Committee for comment, question and approval.