

HOVE STATION NEIGHBOURHOOD FORUM

Minutes of the 23rd Meeting of HSNF Management Committee Wednesday June 9th
Venue: David Kemp Office, 9 Hove Park Villas 7.30pm

Attended by:

Committee members

Stuart Croucher Nigel Richardson Lesia Syrotiuk
Robert Glick David Kemp (present for the last half hour of the meeting)

Neighbourhood Plan Co-ordinator

Mike Gibson

Guest

Andrew Wealls (councillor for Central Hove)

1. Apologies:

Jon Turner, Helmut Lusser, Sue Gibson.

2. Minutes of previous meeting May 13th

Minutes were approved.

3. Matters arising not covered by agenda items below

None

4. Treasurers report

No change in account since last meeting.

5. Committee membership issues

Nigel wrote to the councilors inviting them to join Forum meetings in order to ensure constant communication and valuable feedback into the Forum's work. Possibly, the minutes of the meetings and the agendas from the website can be also distributed by the councilors to their mailing lists to raise awareness of the work done and to involve more people. Andrew Wealls was present at the meeting.

It was also discussed that more people should join the working groups and the membership secretary position is still vacant. Action NR/MG to discuss recruitment process during their weekly get togethers and invite new working party members to support. This needs to be coordinated with the agreement of ToR and a plan for each working group see 6 below

6. Updated Project Plan and Working Group Terms of Reference

Project Plan is in development. Any feedback is to be sent to Mike. Andrew volunteered to help with leafleting for the next HYSO and to forward information about Forum to people in his mailing list to raise awareness and bring more people into the Forum.

ToR needs to be finalized and restructured due to amalgamation of working groups. A plan of work for each group needs to be agreed by each leader of the group to compliment the NP Project plan. This is to be completed by next committee meeting.

Action Mike: to support leaders of each group and arrange meetings to finalise ToR.

7. Application for Neighbourhood Planning Grant

Nigel said that it is a priority to submit the application as we need the resources to progress with the Neighbourhood Plan development. The main area that needs improving is the

Communications working group. Mike pointed out that this is the key to ensuring that the Neighbourhood Plan is developed through good consultation process and to engage people more actively to produce meaningful NP informed by locals. It is important to apply for financial support in the areas that are not covered by the technical packages also provided by the grant.

Action NR/MG

8. Working Group Reports

8.1 Housing, Regeneration and Transport

It is important to produce visual material to promote engagement from locals. Stuart has pointed out that the development of the area needs to tie in with the wider context of the city. Also, he said that no meaningful progress can be made with the vision for the area without speaking to developers and town planners so it is clear what ambition all involved have for the area.

Nigel was in touch with Matsim, representative of Coal board Trust (the company is very big and the development in DA6 is not of major interest to them) and council estate department (they want to promote development within the city) regarding DA6.

Action Vision meeting 16.06: to discuss meeting the developers.

Action Nigel: to organize two meetings together with Housing & Regeneration WG -- to speak with Andy Lambor (Matsim) and the council representatives (Rob Fraser and Charles Hothersall)

Action Mike: to find a contact with Hyde

Action Nigel: to find a contact with Coal Board Trust

Nigel asked Stuart to put forward ideas of the priority expenditure for the Housing & Regeneration WG that can be used in applying for the Grant.

Action Mike: to send Stuart Grant application packages.

Action Mike and David: to set up the Hove Station Gateway Workshop – to bring together interested people.

8.2 National, Local and Neighbourhood Planning Policies

There was no update on the City Plan. It is important to have Section 106 explained on the Forum website. The system of Section 106 resources changed recently.

8.3 Communications:

Robert Glick returned to the position of the convenor. Mike distributed the report on the work done since last meeting. The website design has not changed since setting up but there is some new information, and biographies are still to be put up onto the website. The expenditure priorities need to be identified for Communications WG for the Grant application.

The workshop organization has progressed. It will be a step forward in engagement with community, raise awareness about HSNF and anticipate possible local issues regarding facilities, planning application etc. A number of interested individuals need to be contacted by the Forum to discuss how they can get involved more.

There is a local issue of selling of YMCA on Marmion Rd. and the locals are concerned with the loss of facilities it provides. Stuart said it might be possible to resolve this in other way instead of selling.

Robert brought to attention the campaign to change Goldstone Ln road to access only. Stuart has pointed out that this might not be the best solution to the problems with traffic on the road and agreed to participate in a meeting with residents to provide information on this. Community profile had no action forward.

The application for eco-retrofit was refused, then reworked and resubmitted. However, it appears that the reasons for refusal were not grounded. Mike agreed to write a letter to the council pointing this out.

Action Robert: to update the communications plan and identify resource needed to affect the plan.

8.4 Sustainable Green Neighbourhoods Group

No update as Jon was absent.

9. AOB

Governance document is aimed to be completed by next committee meeting.

Non-existent approach for disabled to Hove station, especially from the North. Are they required to provide one? Suggest this is picked up in the Hove Station Gateway project by DK and team.

Action All: Biographies for the website and photos – for updating the website. Send to Robert to be added to web site. Also, email Nigel how much time in between the meetings can each person volunteer for the Forum.

It is probably good practice to meet for short periods on a regular basis, ie weekly or at least fortnightly as a working group to ensure that activity agreed happens between monthly committee meetings. All conveners/leaders of working groups should endeavor to get their teams together and take responsibility for delivering the project plan elements that their group is responsible for.

Action All working group convenors to meet with MG to discuss project plan and agree how their working Group fits into the plan ie what work they need to manage as part of the whole.

10. Date of next meeting Wednesday July 15th

Venue: David Kemp's office, 9 Hove Park Villas, 7:30 pm – 9:30pm

Meeting closed at 9:45 pm.

Lesia Syrotiuk

Secretary, Hove Station Neighbourhood Forum