

HOVE STATION NEIGHBOURHOOD FORUM

Minutes of 24th Meeting of the HSNF Management Committee Tuesday July 15th
David Kemp's Office, 9 Hove Park Villas 7.30pm

Attended by:

Committee members

Nigel Richardson Lesia Syrotiuk
Robert Glick David Kemp (present for the last half of the meeting)

Neighbourhood Plan Co-ordinator

Mike Gibson

Guests

Clare Moonan (councillor for Central Hove)
Jackie O'Quinn (councillor for Goldsmid)

1. **Welcome local councillors in attendance**, Clare Moonan (Central Hove) and Jackie O'Quinn (Goldsmid)
2. **Apologies**
Stuart Croucher, Jon Turner, Helmut Lusser, Sue Gibson
3. **Minutes of previous meeting June 9th** (LS)
Minutes were approved
4. **Matters arising not covered by agenda items below**
None
5. **Treasurer's report**
No change in finances has taken place since last meeting
6. **Committee membership issues** (NR)
 1. Three councillors have so far attended HSNF management meetings. Ideally, the forum would like to have a councillor from each political party representing them and to give feedback on current issues/projects within the forum. Understandably, the councillors would not be always available to attend the meetings, however, they would be encouraged to attend bigger events, e.g. HYSO.
 2. The Membership Secretary role is aimed to be filled by one of the new members recruited at the Stoneham Park planning workshop.
 3. The updated information about reconstituted working groups is aimed to be circulated for agreement among the committee members and then uploaded to the website following the next management meeting in August. Also, a meeting was held on 24 June of the Stoneham Neighbourhood Planning workshop to discuss the YMCA redevelopment which allowed us to raise membership numbers for HSNF. It also provides a valuable community group through whom communications can be made to the residents west of the HSNF area. This group will hopefully be represented on the management committee by Mark Drayton who is also secretary of the Trust for Community Development.

4. A review of the working groups and resource requirements to fulfill the Planning project is under way by MG/NR. This will reveal any shortage or not of human resource to meet the deadlines and timetable required. Recruitment of volunteers to fulfill the shortfall of volunteers will trigger a recruitment drive. MG commented that there are a significant number of volunteers who have expressed an interest in being involved.

Action Nigel: to write to newly elected MP for Hove and Portslade Peter Kyle regarding the work of the Forum to ensure communications to the central government are in place and so he can attend important meetings of HSNF if at all possible.

7. **Updated Project Plan and Working Group Terms of Reference** (NR/MG)

There was no update on ToR and Project Plan to report. The plan will be updated in the light of 6.4 above. The next Have Your Say Day is aimed to be held in September/October. In order to ensure an effective Plan and a desirable development of the DA6 the forum needs to establish successful communication with the BHCC team and the developers. Clare Moonan has agreed to provide an organisation chart of council departments and employees that would aid with contacting them when necessary.

7.1 Discussions with the BHCC team

Nigel gave a brief summary of the meeting held on 14th July with Rob Fraser and Charles Hothersall. The main outcome was that it was agreed to write a series of actions for the forum that would then be endorsed and supported by the officers and councillors. Further meetings with landowners and developers are either planned or being planned currently. HSNF aims to arrange a line of discussions to ensure the community's vision is deliverable through feedback from the council planning department and the developers.

7.2 Discussions with land owners and developers

The first meeting with the developer (Andy Lambor from Matsim) is set for 22nd July.

Action Nigel: to find a contact the owners of Clarkes Industrial Estate through their letting agents Stiles Harold Williams

8. **Application for Neighbourhood Planning Grant** (NR)

The application has not been completed yet. Nigel pointed out that the £8 000 is to be granted for the next 4 years. However, Mike believes that further £6 000 would be available in supplementary grant on a later date. Mike and Nigel will continue working on the application during their regular weekly meetings.

9. **Working Group Reports**

During the reconstitution of working groups, one more was added, Policies and Management of Neighborhood Development Plan project. Further details to follow as per item 6.4 above.

9.1 Housing, Regeneration and Transport (SC) MG reported in SC's absence

- The last vision meetings was held on 23rd June
- As a part of the mechanism of Forum's engagement with councillors and developers, it is important to collect local residents' and users' views on the station area. In order to collect this information, Hove Station Gateway Workshop is to be organized in August.

Mike has pointed out that Forum needs to revisit the Dubarry Building application as it was not clear that it would have adverse effects on the existing businesses in the building. Jackie has pointed out that the CEO of Crunch might be helpful in this matter.

9.2 National, Local and Neighbourhood Planning Policies (HL)

- Helmut was absent on vacation. As far as known, there were no updates on the progress of City Plan approval. Mike said that the Plan should be approved rather soon but is still with central government for confirmation.

9.3 Communications, community engagement and community infrastructure (RG and MG)

Communications strategy is to be updated/redeveloped after the ToR are completed.

- ToR are to be uploaded to the website shortly
- The Stoneham Park planning workshop was successful. About 20 new members were recruited and interested to be engaged in Forum's work more actively. A new Planning group has been established in West Hove area.
- Community Profile for Designated Neighbourhood Area and for sub-areas were not done yet.
- Clarendon and Ellen Estate eco-retrofit – the second application was refused. The main issue seems to be the leaseholders that are against the initiative. Jackie attended the planning committee meeting regarding this issue and will pursue the tenants' cause to better insulate the properties. Mike has pointed out that the Forum will liaise with tenants to see how to move forward. Jackie suggested that it might be useful to get in touch with the Chair of the Residents Association of the estates, Alison Gray. Nigel emphasized that the Forum supports tenants' wishes for colour of the cladding.

Action Robert: to write on the website a response from the Forum on this issue. Also, to include a link to the Argus article.

Action Robert: to contact publishers of the Poets Pages and West Hove magazines to see if something similar can be arranged for the Hove station area.

9.4 Sustainable Green Neighbourhoods Group (MG on JT's behalf)

- Mike has presented an interim report on the Community Energy Kickstart Project. Also, some forms need to be completed to return to the Network Power as an outcome of the initiative. The Project is estimated to be completed by the end of the year. It needs more volunteers to complete about 300 more surveys.
The forum raised energy efficiency awareness in the area, which, together with the data gathered, can be used in possible future work with the council and community.

10 Aob

As a reminder, here are the dates of HSNF management committee meetings until the end of this year: 09.09.2015, 13.10.2015, 11.11.2015, 15.12.2015.

Date of next meeting Wednesday August 19th 7:30-9:30pm
David Kemp's office, 9 Hove Park Villas

Lesia Syrotiuk
HSNF Secretary