

Robert Glick Comms Group update 21st October 2015

- The HSNF Phone has been activated with a Pay As You Go SIM from Giffgaff.com and £10 of credit. The website displays the number on the Contact Us page.
- The Terms of Reference (as at 16th September) is uploaded to the website. Are these the final version? Have they been agreed with the working groups' conveners?
- Profiles with photos (where supplied) uploaded to the website.
- Website Security (see Comms minutes 24th Sept for details)
Manish will add a Captcha app to the website to verify that anyone adding their details is a genuine website user, not a piece of rogue software. He will try to get this done before the committee meeting. We still require a privacy policy. Manish cannot supply this. RG to research into this.
- Worked with Rachelle on a poster for publicising the Have Your Say Day. She supplied the photomontage she created originally for the HSNF Facebook page. I hope to publish this within a few days.
- Gmail emails have been tidied up and classified with labels.

Old actions

- Requested final version of the *Delivering Quality Development* report from Stuart

- **Gmail admin tasks**

Extracted the list of contacts from the HSNF Gmail account for viewing, printing etc.

Removed stars from contacts

Removed all contacts from the "Objected Not Members" contacts group and added them to the "Supporters" group.