
HOVE STATION NEIGHBOURHOOD FORUM

Minutes

Management Committee Meeting Thursday 14 April 2016

Venue - Blatchington Court Trust Offices - 7.30-9.30pm

1. **Present** – Nigel Richardson, Jon Turner, Mike Gibson, Sue Gibson, Robert Glick, Georgina Basset, Kim Tisdale
Apologies - Helmut Lusser, Rob Kent, David Kemp
2. **Minutes of meeting held 22 March 2016** agreed
3. **Matters Arising** - no action points
4. **Governance Group Report (NR)**
 - a. **The resignation of the Treasurer (SG)** - was accepted
 - b. **Appointment of Secretary** – **SG** proposed by NR, seconded by JT
 - c. **Acting Treasurer Report** – NR updated the group with the financial accounts, giving the current credit balance of £3353.08. MG explained how funding is allocated to the Forum from Central Government with advice that the Forum should apply for a further grant of £6k. **MG** agreed to forward details of the grant application to **NR**.
 - d. **Resignation of Membership Secretary** - Violetta Soura. This was accepted. **KT** volunteered to take on this post and was proposed by JT, seconded by NR.
5. **Neighbourhood Plan Policies & Projects Group report (MG deputising for HL)**
 - a. **Hove Station Neighbourhood Plan Draft 2 Attached for info and discussion at May Committee**

The above document was circulated with a brief introduction by MG. Comments are invited back by email to HL with the aim of working towards the next Have Your Say Day – agreed as July 2nd. A meeting is arranged for attendance by the **Working Group, and other members of the Forum as observers, on Wednesday 27 April – 43 Hove Park Villas (HL house)**.
 - b. **Hove Station Quarter Master Plan AECOM Draft 2 Attached for discussion**

For ease of map reading it was suggested road/street names be retained on future Master Plan maps. There was much discussion on the above Draft – due care and attention to shopping, disabled access, affordable housing as set out in the City Plan (a new pedestrian bridge, continuing negotiation with land owners/lease holders).
 - c. **Hove Station Garden Matsim development – pre-application meeting with BHCC attended by MG**

BHCC case officer and conservation officer raised a range of issues with Nick Lomax and Simon Lambor. The key issues raised were the impact of the development on the conservation area, the compliance with the newly approved City Plan especially relating to affordable housing and the policy of employment led regeneration. The City Plan has now been finally approved. It is now important we establish a dialogue with Nick Hibberd (especially given Rob Fraser’s absence) as part of our preparation for next HYS. There must be policies in place for the next HYS. **NR** requested **RG** compile a list of topics/items.
 - d. **Network Rail and new national policy for development around stations.**

MG agreed to make contact with Network Rail and the Hove Station Improvement Group next week.

e. Proposed Hove Station Quarter Development Board – draft proposal attached

Comments from all on the above to be forwarded to NR

It was agreed the **Housing and Regeneration Group** draw together the major stake holders in DA6, making a comprehensive approach to the whole area.

6 Communications and Community Engagement Group (RG & MG)

a. HYSO – proposed date Saturday July 2nd to enable Draft Neighbourhood Plan Policies and Draft Hove Station Quarter Master Plan to be presented and discussed in small groups.

The HYSO date was agreed.

RG is to contact Marion Silsby at Honeycroft to reserve a room for the HYSO, advising **NR** of cost.

b. Web-site upgrade – RG to work with our new web designer Mike Whelan funded from Neighbourhood Planning Grant.

RG is to convene a Comms group meeting. **RG** to contact Mike Whelan. For comparison web sites, **MG** suggests the Comms group looks at the Shoreham Beach Neighbourhood Forum web site.

c. Nandos pollution – update

There was a residents meeting with the local councillor. It was agreed **RG** would draft a letter for **NR** who would raise the issue with the local councillors of Hove Park Ward and the Environmental Health officer. It was noted Blatchington Trust had been the victim of fly tipping and, when notified, action had been taken immediately by the Environmental Health Dept to remove the rubbish.

d. Statement of Community Engagement with Matsim

MG reported he had been asked by Matsim to provide evidence of their engagement with the Forum for a meeting they were having with members of the Planning Committee. He had provided Matsim with a Statement of Community Engagement, as circulated with the agenda of the Management Committee meeting. It was agreed that **RG** would upload this Statement of Community Engagement to the web-site.

e. Hove Station Area Improvement Group – meeting to be scheduled to discuss AECOM proposals and follow up to petition

It was agreed **MG** would arrange the meeting.

f. Stoneham Neighbourhood Planning Group & Brighton University Planning School Project

- West Hove Forum meeting – report – MG attended

The WHF are regularly updated but we need to use their mailing list more effectively and request the organisations to circulate information to their members.

- SNPG work priority for MG action

This area of work now needs to be given priority as the Brighton University project goes ahead.

g. Goldsmid Local Action Team 13.04.16 – MG gave presentation – action to enable LAT to engage more fully with HSNF

MG updated the Goldsmid LAT with the Forum's Neighbourhood's Plan

h. CCEG meeting to be arrange by RG

It was agreed this meeting would take place on Monday 25th April, 7pm, Blatchington Court.

7 AOB

NR suggested there was a need to inform the wider community of The Forum's activities. **MG** is to prepare a note for the next Management Group meeting advising the group as to how we might achieve this, ie explaining the involvement of other groups, eg voluntary organisations, Energy Kick Start project.

8 Date of Next Management Committee Meeting – Thursday 12th May, 7.30pm