

## HOVE STATION NEIGHBOURHOOD FORUM

**Management Committee Meeting Thursday 19 October 2017  
Blatchington Court Trust, Hove Park Villas 7.30pm**

### MINUTES

**1. Present** – Nigel Richardson, Georgina Bassett, Mike Gibson, Sue Gibson, Robert Glick, Helmut Lusser, Kim Tisdale

**Apologies** – Jon Turner, David Kemp, Nick Pykett (and resigned as a member of the committee)

### **2. Minutes & Action Points**

The Minutes were agreed.

Action points dealt with under appropriate Agenda items.

### **3. Governance group report (NR)**

Bank balance remains at £2026.52.

### **4. Communications and Community Engagement Group (RG )**

#### **4.1. Website update RG**

**RG** reported that the first training session had taken place. He is to email all members asking for volunteers to attend a website training session with Mike Whelan.

**RG** is to contact Jessie Bassett re the website.

**KT** brought to the attention of the committee that a review of membership and contact data (structure, location, security) is to commence in light of the GDPR (General Data Protection Regulation) coming into force approx May 2018.

#### **4.2. Sackville-Conway Community Hub**

**MG & GB** to arrange outstanding follow up meeting.

MG advised the meeting that a University colleague – Bob Jarvis) will assist on items 4.2. & 4.3, progressing towards outline schemes.

#### **4.3. School Road Community Hub and Sackville-MountPark Community Hub**

See 5.4. below

#### **4.4. Hove Station Community Hub**

Progress has been delayed because Nik Pykett has resigned.

**RG & MG** to convene meeting of the Hove Station group in November – both individual Forum members and organisational stake holders particularly BCT where group meetings are held

**RG** is to contact BCT as a stakeholder.

#### **4.5. Next HYSD and Newsletter/publicity – review HYSD date in context of Draft Plan progress and timeline**

The Comms Group is to finesse what needs to be done by when and what costs are entailed, eg printing services, money from the Council?

#### **4.6. West Hove Forum (WHF)**

**MG** reported that the WHF have been fully informed and support the progress of the Plan. This is important because WHF is an umbrella organisation which includes all the voluntary sector stake holders in the Neighbourhood Plan Area. WHF is one of the most active LATs in the city.

The committee was made aware that the Goldsmid LAT appears to be dormant.

**RG** is to contact LAT to establish current position.

**RG** is to contact members of the Forum inviting members to join the Comms Group, and ask for nominations for a Treasurer. Training will be given.

It was agreed the Comms Group would convene on 8<sup>th</sup> November 6.30pm, Blatchington Court Trust. Items for discussion include the HYSD and the AGM – should these two events coincide?

### **5. Neighbourhood Plan and Policies Group Report**

#### **5.1. Neighbourhood Development Plan (NDP)**

The meeting received the first full draft of the NDP with comments from the LPA following the meeting between Rebecca Fry, MG & HL. The committee also

received a note from HL & MG which set out the further work to be done on the NDP which included the following:

- Section 2 to be condensed and some of the content to be included in the Draft Consultation Statement (**MG**)
- Clarification of developer contribution issues – SIL/S106 relationships (**HL**)
- **HL** will draft a letter re the transport report and forward to NR. **NR** will then make contact with SC regarding this subject. A decision is required for the November meeting.
- **MG&HL** to submit revised NDP draft 2 to Rebecca Fry for next liaison meeting at 4pm Tuesday 7 November.

### **5.2. Strategic Environment Assessment Update (SEA)**

**HL** reported that the first stage of this assessment – the scoping report

- had been completed. This has determined what the SEA will deal with. **HL** will report on progress of the second stage at the November meeting.

### **5.3. Matsim**

MG emphasised the importance of continuing to work with Matsim as the major land owner in the area, especially in terms of the phasing of the comprehensive redevelopment of DA6 south of the railway. **MG** to meet Simon Lambor.

**MountPark – Sackville Regeneration Project**

**NR** is to remind Sackville-Mountpark of their offer of a tutorial/presentation to take place here.

## **6 Any Other Business**

Nil

## **7 Date of Next Meeting – Thursday 16 November 2017, 7.30pm BCT**