

HSNF Management Committee Meeting Minutes

26 April 2018

BCT Building Hove Villas

7.30pm-9.0pm

1. **Present:** Helmut Lusser, Robert Glick, Christopher McHugh
2. **Apologies:** Kim Tisdale, Georgina Bassett, David Kemp, Sue Gibson, Mike Gibson and Jon Turner.
3. **Minutes of last meeting:** This being the first formal committee meeting of the calendar year there were no previous meeting minutes available.
4. **Governance Report-** no report submitted to the meeting
5. **Comms group report:** Robert referred the members to his previously circulated minutes of 14 March meeting and actions outstanding.
 - a. **Hove Station footbridge – upgrade and homeless people**
RG to CC Claire Moonan (the BHCC councillor for Central Hove ward) in future correspondence with Jackie O’Quinn (councillor for Goldsmid ward).
 - b. **HYSD planning**
23rd June will probably be too early.
7th July is the preferred date to be confirmed with the preferred location i.e. The Honeycroft Centre **action RG.**

RG will have limited availability throughout July (and possibly June) for leaflet preparation and distribution, **Action MG** will need to coordinate resources accordingly.
 - c. **February HYSD Feedback - Action: all**
Everyone is requested to write up their recollections of the day
(see RG’s email to all committee members date: 27 Feb, subject: *Committee/Comms members' feedback from the Have Your Say Day event*)
 - d. **Action: RG**
The appendix to the 14th March 2018 Comms minutes to be written up as a two page summary. This will serve as a record of that feedback.
 - e. **Membership** – actions outstanding from 14 March - KT/RG
 - f. **Community Hubs** – further meetings and discussions required on return of MG from vacation. Action RG to follow up with a new meeting date to be agreed.

6. Neighbourhood Plan Policies Group Report – HL
 - a. Neighbourhood Plan now ready in draft subject to completion of the consultation statement by MG and the SEA being worked on by Aecom.
 - b. Technical Review will also be carried out by Aecom under the Locality Technical package support scheme recently awarded following the application by HSNF committee members.
 - c. Consultation to be carried out timing to be agreed
 - d. Referendum
 - e. Assessor to be appointed before approval
7. **Timeline for this process** should be drawn up and circulated for committee to agree at the next meeting **Action MG please.**
8. **Work during May** – Arrange meeting of technical group to agree the completion the plan as above and submit for technical review. The need to hold transport workshops has to be agreed, action HL/NR to discuss with MG at the next Friday get together on May 4th.
9. **NP Consultation** This should be planned to start on the 7 July at the forthcoming HYS. Comms Group to work to that end and prepare a suitable presentation on that date. **Action** RG/Comms Group
10. **Meetings with Planners** – these have been taking place monthly with a good level of agreement between City planners and the emerging NP. HL/NR attended the latest meeting during which the planners handed over two documents which are attached to the minutes for information.
 - a. **Hotels** – there is a draft policy for the city which has identified Hove Station area as a potential site for a new hotel which may or may not be built depending on developer’s plans coming forward. The planners confirmed that there will not be a specific land allocation for this use, it will depend on individual developers applying for permission to build a hotel at this location.
 - b. **SSA4** – Sackville Trading Estate and Coal Yard development brief/guidelines document. HL confirmed that this document adequately reflects the HSNF plans and policies.
11. **AOB** HL mentioned that in discussion with Peter Kyle MP for Hove PK said he had a meeting in Whitehall with Network Rail in which the station footbridge was mentioned and the concern that the grant of £500,000 was insufficient for the proper improvement of this vital walkway. Apparently PK sits on a government committee on railways and transport? Suggestion is that we liaise with him and local councillors over the manner in which the grant is spent and what the outcomes of the improvement scheme need to be. Again an extension to the tunnel was briefly mentioned as an alternative. Action: consider how best to deal with this in the NP.

There being no other business the meeting was closed.