

## HOVE STATION NEIGHBOURHOOD FORUM

Management Committee Meeting Thursday 21 June 2018  
Custompharma Offices Conway Street  
7.30-9.00pm

### MINUTES

1. **Attendance** – Nigel Richardson, Jon Turner, Mike Gibson, Sue Gibson, Robert Glick, Chris McHugh, Kim Tisdale

**Apologies** – Georgina Bassett, Helmut Lusser

2. **Minutes and action points from last meeting** – agreed

3. **Governance group report** –

- 3.1. **GDPR action** – see minutes of 17 May 2018

- 3.1.1. **Report of Treasurer (Acting)** – the bank balance stands at £682.49.

**NR** suggested we ask for contributions to the HYSO from developers in return for services. **MG** to approach council officers for top up. We must ensure that The Honeycoft is named as a sponsor **RG**.

4. **Communications and Community Engagement Group**

- 4.1. **HYSO July 7<sup>th</sup> Progress report**

- **A5 leaflet production and distribution** -printed
- **A4 leaflet/posters production & distribution to commercial premises, community buildings etc**

Offers of help have been received for distributing the leaflets and providing cakes on the day.

**KT** will recirculate the names of members who offered to leaflet areas and forward to **MG & RG**.

Attempts are being made to contact the high rise flat occupants to deliver in their respective building.

100 coloured posters advertising the HYSO will be printed by **JT** and posted up by **RG & CM**.

**JT** to print off map of street names and deliver to **MG** for **MG & RG** to coordinate distribution lists.

Jerry Lustig will be paid £60 to deliver leaflets in the Stoneham area.

- **Formal Press release – Roz + Nigel July 4<sup>th</sup>**  
Agreed, subject to possible date change.
- **Telephone kiosk petition** –  
Online response to be monitored **RG**

A petition will be available for signing at the HYSD **MG**.

- **Web-site upgrade review**

We need to ensure the web site is up to date with our activities. **RG** to liaise with **HL** concerning the current Plan. **RG** to negotiate with Mike Whelan to input the drop down menu as shown on the Shoreham Beach website – (**NR** to fund if necessary).

#### **4.2. Community Hubs – HYSD workshops finalizing draft projects for inclusion in Draft Neighbourhood Plan Part 2 - finalise format – MG**

- **Community Hub 2 Sackville Road Conway Street meeting Friday June 22 – and workshop at HYSD - Natasha and Jon - agreed**

Decon (Decontamination Company also attended the meeting.

- **Community Hub 1 Hove Station – at HYSD workshop - MG**

JT will not be attending the HYSD.

- **Community Hub 3 Stoneham – Hove Business Association meeting June 6<sup>th</sup> – attended by NR - to be followed up by presentation to the association.**

#### **4.3. Other workshops**

**HL** to chase for a transport representative to attend the HYSD. At the HYSD **MG** will head up the Housing workshop, **HL & SC** will head up the Transport workshop.

The transport meeting with the Council needs to be rescheduled.

### **5. Neighbourhood Plan Policies & Projects Group report –**

#### **5.1. Neighbourhood Plan overall update - s 14 Pre-submission Draft Plan to be completed after HYSD**

There will be no formal launch of the Neighbourhood Plan at the HYSD.

**MG** is to liaise with **HL** to make minor alterations to Part 1 and then send to **RG** for inclusion on the website.

#### **5.2. Community Infrastructure Levy (CIL)**

BHCC Consultation – MG/NR submitted response – follow up needed – Locality Best Practice guide to be circulated MG

**MG** will produce a poster for the HYSD explaining how CIL works.

#### **5.3, Hove Gardens/Matsim development –**

meeting with Peter Kyle MP and Cllr Jackie O’Quinn HL meeting is scheduled for 9am 22<sup>nd</sup> June.

#### **5.4 BHCC Master Plan for Conway Street**

One Public Estate Project Manager – AlanBuck – agreed to attend HYSD

#### **5.5. KAP Motor Group Peugeot redevelopment –**

exhibition meeting 26<sup>th</sup> June

KAP have been invited to the HYSD – **NR** to chase.

#### **5.6. Sackville Regeneration Area**

MountPark and MODA are to give a presentation at CustomPharma on 26<sup>th</sup> June followed by presentation at HYSD

#### **5.7. Meetings BHCC Planners July 4<sup>th</sup> – HL**

Regular monthly meeting to review NP.

**5.8. SEA AECOM draft attached – HL**

Noted.

**5.9. Technical Support review of draft plan – AECOM - after complete Pre-submission**

The Committee is to agree the content of the Plan and forward to AECOM who will do a 'Health Check'.

**5.10. City Plan Part 2**

**HL & MG** to check timetable on this.

**6 AOB**

**NR** advised that a meeting had been arranged with Martin Harris (bus company) to give a progress report of what his plans for the bus company are - meeting on 2<sup>nd</sup> July, 2.30pm, 45 minutes, meet at bus company office reception - **NR, JT, HL**.

**Date of next meeting –**

**Thursday 26<sup>th</sup> July at CustomPharma Offices Conway Street**