

Management Committee Thursday 13 December 2018 Custom Pharma Offices 7.30-9.00pm

Minutes

Present Nigel Richardson, Robert Glick, Georgina Bassett and Sue Gibson

Apologies Rita Garner, Helmut Lusser, Chris McHugh, Jon Turner, Kim Tisdale

1. Minutes and action points from last meeting for items not on agenda below

Apologies were received from CM for the previous meeting & minutes accepted

2. Governance group report (NR)

2.1. Report of Treasurer Bank Balance stands at £835.27

2.2. Membership – no report

3. Communications and Community Engagement Group report RG/MG

3.1. Report of Comms Meeting Tuesday 4th December - previously circulated by RG
RG updated the notes

3.2. Comms Work Programme 2019 Rita/MG

The WP was received. It was agreed that this should be complemented by a schedule of events in chronological order.

Action RG to schedule a meeting for 9/10 January

3.3. Web update

It is important that all Committee members now familiarise themselves with the content of the web site which has been recently updated by MW to good effect

Action all Committee members

3.4. Regulation 14 arrangements

- note from BHCC Neighbourhood Plan Officer was received

- note on handling the response from HL was received

Action all Committee members to familiarize themselves with these notes of procedures

It was agreed that before the January Committee meeting the Comms Group would develop the Project Plan (first version circulated to all Committee by MG 10.12.18) to specify the process running up to the launch of the Reg 14 Consultation in mid- February, the process during the 6 weeks and the follow up work prior to submission to the LPA for S 16 consultation,

Action MG/Comms

3.5. Transport workshop – provisional date Monday 21st January - approach to be finalized at January meeting with BHCC officers.

Action HL

3.6. Housing workshop – date to be determined by Comms in January for evening in February

3.7. CH1, CH2 and CH3 workshops/consultations to be held in February to finalise NP Part 2 entries before Regulation 14 Consultation

Action MG/RG with Comms group

3.8. Xmas letter to all members to be tabled

Action MG to draft for NR and RG to send out before Saturday 22nd.

3.9. **Next Comms meeting** January 9th or 10th tbc

4. Neighbourhood Plan Policies & Projects Group

4.1. **S 14 Pre-submission Draft Plan Part 1 and Part 2**

Agreed that this draft will be used for the Section 14 Consultation to be launched in mid-February and that the following outstanding additions will be presented to the January Committee

- Draft Consultation Statement
- Summary of Draft Plan for wide circulation during the Consultation
- Additional Community Hub material to explain the community-based processes which developed the three outline Community Hub improvement Schemes in Part 2

Action MG

Technical Group meeting January 15th 5.0pm at HL

Action HL MG JT NR DK RG SC RG

4.2. **MATSIM APPEAL**

Hove Town Hall 10.00 am December 18th – attendees from Forum MG and HL

Action MG to present HSNF submission in support of Matsim

4.3. **MODA application**

Technical Groups to review January 15th – MG and HL to provide draft comments for approval at January Committee meeting - then consult Forum members before finalizing submission S106 bid - further meeting with MODA reps January 29th MG NR HL

Action MG HL NR

4.4 **KAP Motor Group Peugeot redevelopment MG**

Technical Group to review January 15th – MG and HL to provide draft comments for approval at January Committee meeting – then consult Forum members before finalizing submission.

Action HL MG

Local residents' concerns about density and height of development emerging – Cllr O'Quinn engaged in discussions, concerns of Goldstone Lane and Fonthill Road residents – objections on planning register, Newtown Road residents' petition for traffic calming etc

Action Comms group to determine how the Forum will engage with these concerns

S 106 – KAP unresponsive to date

Action NR/MG to follow up urgently

Liaison with Hove Park councilors re the Draft Plan., the KAP and MODA applications (including engaging with Artists Corner residents)

Action NR MG and Comms January meeting

4.5 **Conway Street Master Plan - Supplementary Planning Document (SPD)**

Discussed with Alan Buck at meeting with BHCC officers 11.12.18

First stage work – Issues and Options – to be done in house in January-March

Action MG HL

4.6 **Next meeting with BHCC Officers January 15th - agenda**

Traffic and Movement Workshop – joint presentation

Draft Consultation Statement

BHCC- HSNF co-operative working on SPD to be clarified

Action MG HL

Date of next meeting - Thursday January 31st tbc