



**Minutes
Virtual Management Committee
Tuesday 27th October 2020, 7.30pm**

Present – Nigel Richardson, Mike Gibson, Sue Gibson, Helmut Lusser, Neil Stevenson

Apologies – Jon Turner

Minutes of Virtual Meeting 21st September – to be circulated

1. Governance report

- 1.1. Financial commitments to Mike Whelan to be confirmed by **HL** circulating his correspondence.
- 1.2. It is assumed that the commitment will not exceed the amount of the current cash at bank i.e. £786.53
- 1.3. AGM – HSNF to hold an AGM before end of 2020, this to be discussed and agreed by communications group and confirmed by the next committee meeting 23 November. Most likely format to be on-line, question about how to organise arises however as this will limit attendance numbers?
- 1.4. MG confirmed that a fee has been agreed by BHCC of £1000 for support given to the preparation of the Hove Station SPD. **MG** to confirm the means by which this is to be invoiced and to whom under what authority.
- 1.5. Budget for expense of HSNF up to 31.03 2021 to be prepared by **MG** and agreed with **NR** to facilitate the application of the additional Locality funding of up to £2000. This to include any AGM costs and communication of the NP consultation and referendum.
- 1.6. HL raised the need to discuss the future format of the HSNF committee and organisation post plan submission and approval. What type of organisation is needed and how to make sure it is relevant to the community. This should be an agenda point for committee post submission of NP and consultation statement.

2. Neighbourhood Plan Regulation 16 Submission

- 2.1. TECC Committee 19th November Chair Cllr Marianna Ebel Goldsmid Ward – MG reported that Robert Davidson had recently explained that NP1 an NP2 plus Consultation Statement did not need to go to TECC for authorization of Regulation 16 Draft Plan Consultation.
- 2.2 NP Part One – complete
HL confirmed that part 1 has been edited and completed in a very good fashion by Mike Whelan.
- 2.3 Neighbourhood Plan Part 2
Part 2 has also been edited and will be bound together with Part 1 for submission as one document, when **MG/MW** complete Community Hubs 1, 2 and 3 - 3x double-sided pages.
- 2.4 Consultation Statement
Consultation Statement will be finalised by **MG/NS** and circulated for review by committee not later than 20 November prior to the committee meeting on Monday 23 November.

3. Master Plan - HSNF contribution to Consultation Draft

- 3.1. Meeting Monday 5th October – attended by HL and MG This was a useful general discussion with Liz Hobden, Alan Buck and Robert Davidson. But it did not give sufficiently explicit reference to the relationship between the SPD and the Neighbourhood Plan.

- 3.2. Detailed text changes plus covering general statement submitted by **MG** 23.10.20.

At the request of Alan Buck, MG submitted a summary response supported by detailed track changes to the consultants' draft SPD alongside the text changes of BHCC Officers Alan, Thalia and Robert. HL raised his concerns that some of his comments especially on visual images had been omitted in the Summary Statement. MG apologised had been accidentally omitted under pressure of time. He confirmed he would submit additional comments if HL would send them to him. HL stated that he was unable to add these again until early November on return from a week in Sweden.

4. City Plan Part 2 HSNF submission by Friday 30th October

MG confirmed he will write a response by Friday 30 October to the City Plan Part 2. This will focus on two key issues : the vision of a Hove Station Quarter, the cumulative traffic impact of DA6 development in the pipeline and Toads Hole. Neil brought attention to the reference in City Plan part 2 DM 35 page 102 that referred to the cumulative impact of planning approvals in the context of traffic volumes.

Date of next meeting - 7.30pm Monday 23rd November 2020