



**Hove Station Neighbourhood Forum**  
**Notice of Special General Meeting and Annual General meeting**  
**Thursday July 8<sup>th</sup> 2021 6.30pm by Zoom**

Please click here to Join Zoom Meeting

<https://us02web.zoom.us/j/89060760489?pwd=TGIDRFZuN00wNVpOK0xCRGloZG5lZz09>

Reason for arrangements: Due to Covid restrictions it has not been possible to hold an AGM during 2020 and by the time this meeting is held nearly two years will have passed since the last AGM. The Committee of Hove Station Neighbourhood Forum are concerned that an on-line AGM is likely to attract fewer members than would have been the case with a live meeting with the risk that the meeting will be inquorate. This would cause further delay at a time when we want to move on from making the Neighbourhood Plan towards action to help implement its policies and projects.

It is therefore proposed to first hold a Special General Meeting in accordance with Section 6.2 of our constitution to amend our quorate limits, immediately to be followed by the Annual General Meeting. In accordance with the requirements of our constitution, this procedure has been agreed unanimously by the Committee of Hove Station Neighbourhood Forum.

**Special General Meeting**

**Agenda 6.30 pm**

**1. Welcome**

**2. Amendment of quorum provisions for Annual General Meetings**

Your committee believes it is necessary to change clause 6.1.4 of our constitution to reflect likely future attendances at Annual General Meetings. It is therefore proposed to change clause 6.1.4 which currently sets a quorum at 15% of membership or 10 members, whichever is the greater to **5% of the membership or 10 members, whichever is the greater.**

**3. Amendment of quorum for committee**

Bearing in mind that the active number of members of the committee during the last year has rarely exceeded 7 (which is the current quorum level), it is now proposed that the quorum for committee decisions is set at 5 to allow progress at committee level when not all committee members are present. It is therefore proposed to change clause 5.8.4 as follows: **The quorum for the Committee will be 5 members.**

**4. 6.45 pm - End of Special General Meeting**



## **Annual General Meeting**

**Agenda 6.45 pm**

- 1. Apologies for Absence**
- 2. Minutes of AGM March 2019** (to be circulated)
- 3. Chairman's Annual Report**
- 4. Treasurer's report and financial statement**
- 5. Election of Officers and Committee Members** (see note below)

Following the formal meeting there will be a presentation by Mike Gibson which will outline an initial action agenda for the new Committee and the Forum's Working Groups, based on the final section of the Neighbourhood Plan Consultation Statement .

The Forum will be moving on from preparing a Neighbourhood Plan to working with the local community, the Council and the developers on the implementation of its policies and projects, to deliver the Neighbourhood Plan vision of a new Hove Station Quarter.

### **Note:**

Our Chairman and Treasurer Nigel Richardson is retiring and the AGM will have to appoint replacements. In accordance with s 6.1.3 of our Constitution, nominations for the committee may be made to the Secretary before the meeting or at the meeting. The following nominations have been received to date:

Mike Gibson (proposed for Chairman), Sue Gibson (proposed for Treasurer), David Kemp, Helmut Lusser, Neil Stevenson (proposed for Secretary), Jon Turner (proposed for Vice Chair) and Cllr Marianna Ebel

Sue Gibson

Secretary

June 16<sup>th</sup> 2021