



### **Minutes of Management Committee meeting Wednesday 26<sup>th</sup> January 7.30 pm**

**Attendees:** Cllr Carmen Appich (CA), Cllr Marianna Ebel, Mike Gibson (MG), Sue Gibson (SG), David Kemp (DK), Neil Stevenson (NS)

**Apologies:** Helmut Lusser (HL), Lessia Mulka (LM), Jon Turner (JT)

#### **Review of Action Points from Previous meetings:**

21/07/21

MG Apply for Locality Grant

MG,JT Prepare regularly updated mapped inventory of local planning applications

CS Review potential for updating the website

MG Monitor KAP plan activity and report

23/09/21

MG,HL Formulate action to address increase in car travel in HSQ

23/11/21

MG ~~to promote proposal for Low Traffic Neighbourhood~~

MG Discuss Community Energy Kickstart Project with BHESCO

MG ~~to invite Diane Smith to future meeting~~

MG,HL,NS ~~to prepare draft submission for appointment of HSQ Project Manager~~

MG Pursue station footbridge discussions with Nick Hibberd

MG Retrieve most recent structural report on station footbridge

MG ~~to inform BHCC of Forum's priority for Welcome Back Fund~~

MG ~~to contribute to consultation on application of Hove sea front grant~~

JO'Q Report on progress of St Agnes Church Gym planning application

16/12/21

HL,MG ~~to upload to Google Drive integrated reports on S106 and CIL funding~~

MG,HL Discuss Low Traffic Neighbourhood proposal with Stuart Croucher

MG Discuss Toad Hole Valley traffic flows with Hove Park councillors

MG Solicit update on District Heating Proposal from Alan Buck

MG Arrange meeting with BHESCO on Community Energy

HL,MG ~~to arrange meeting with Nick Hibberd and submit draft agenda~~

MG ~~to invite Diane Smith to give presentation on Low Traffic Neighbourhoods~~

HL Investigate options for replacement of station car wash

MG,LM Request Conway St CA membership of MODA Community Liaison Group

MG,LM Assist Conway St CA with funding application

HL,MG Prepare draft projects for MODA S106 funding

MG Convene Comms Group meeting

26/1/22

MG,ME Discuss revised S106 funding procedure with planning officers

SG Inform HSBC of changes to bank signatories

MG Arrange open LTN meeting in April with DS and DW as speakers

MG Discuss traffic management petition with Hove Park petitioner Gareth Hall

MG,HL,LM Develop S106 bid for trees south of railway

MG,CA Explore with council officers and BHESCO prospects for insulating low standard housing.

NS Follow up progress of Welcome Back Fund bid

MG,NS Explore Royal Mail Denmark Villas planning application and follow up.

MG,HL Comment on Bus Company and Hove Gardens Extension planning applications - required urgently

MG,HL Prepare CIL bids related to Bus Company and Hove Gardens planned developments

MG,SG Consult Fonthill residents on Community Speedwatch

MG Arrange Comms Group meeting

MG,DK Oversee completion of DK's 3D model of HSQ and report to February committee meeting

1	<b>Minutes of Committee Meeting 16<sup>th</sup> December 2021</b> The minutes were accepted	
2	<b>GOVERNANCE</b>	
2.1.1	<b>Finance</b> - The Forum is eligible to apply for up to £7750 from Locality Fund. The deadline for 2021/22 applications is 28 Jan 2022. MG will apply for estimated costs to end of March (<£1500) and the remainder at a later date.	
2.1.2	<b>Treasurer's Report</b> - SG reported bank balance £40.51 - SG to inform HSBC of changes to Bank signatories AP	
2.2	<b>Confirmation of meeting dates</b> - Schedule of future meetings on 4 <sup>th</sup> Wednesday of the month confirmed	
3	<b>HOVE STATION DRAFT NEIGHBOURHOOD PLAN</b>	
3.1	<b>Neighbourhood Plan Examination</b> - The plan is with the Examiner. Expected timetable: Forum editing - April, council committee approval - May, referendum - June/July. Noted that a campaign should be launched before the referendum.	
4	<b>HOVE STATION QUARTER CAMPAIGNS</b>	
4.1	<b>Action Agenda 2022</b> - Agenda submitted for March 3 <sup>rd</sup> meeting with Nick Hibberd. Noted that it will inform the Forum's work for coming weeks.	
4.2	<b>Developer Contributions Campaign - S106 &amp; CIL</b> - Discussion postponed in the absence of HL. - CA advised that council procedure for consideration of S106 funding has changed.	

	MG to liaise with ME about discussing with council officers AP	
<b>4.3</b>	<b>Traffic Management Plan Campaign</b>	
<b>4.3.1</b>	<ul style="list-style-type: none"> <li>- Diane Smith (DS) is unavailable to discuss Low Traffic Neighbourhood in February. Stuart Croucher has not been approached.</li> <li>- CA suggested approach to Diane Warburton (DW) of Living Streets for joint open meeting.</li> <li>- MG to arrange open meeting in April with DS and DW as speakers AP</li> </ul>	
<b>4.3.2</b>	<b>Traffic gridlock petition Hove Park</b> <ul style="list-style-type: none"> <li>- MG will discuss with Hove Park petitioner Gareth Hall AP</li> </ul>	
<b>4.4</b>	<b>Trees Campaign</b> <ul style="list-style-type: none"> <li>- MG and HL will discuss with Linda Robinson development of S106 bid to Hove Gardens and Bus Company for trees south of railway AP</li> </ul>	
<b>4.5</b>	<b>Community Energy Campaign – energy crisis</b>	
<b>4.5.1</b>	<ul style="list-style-type: none"> <li>- MG to explore with council officers and BHESCO prospects for insulating low standard housing. AP CA will identify appropriate officer. AP</li> </ul>	
<b>4.5.2</b>	<ul style="list-style-type: none"> <li>- District Heating proposal enquiry pending</li> </ul>	
<b>4.6</b>	<b>Hove Station Quarter</b> <ul style="list-style-type: none"> <li>- Meeting with Nick Hibberd March 3<sup>rd</sup></li> </ul>	
<b>5</b>	<b>HOVE STATION QUARTER NEIGHBOURHOOD ACTION PROJECTS</b>	
<b>5.1</b>	<b>Community Hub 1 Hove Station</b>	
<b>5.1.1</b>	<ul style="list-style-type: none"> <li>- NS has submitted photographic evidence of footbridge graffiti and neglected Goldstone Villas planters for Welcome Back Fund bid. NS to follow up given that the money has to be spent before 31<sup>st</sup> March AP</li> </ul>	
<b>5.1.2</b>	<ul style="list-style-type: none"> <li>- CA reported that the application for the Royal Mail Denmark Villas to move to a new site will go to Planning Committee next week. Forum to engage with council in the subsequent application for the redevelopment of the Denmark Villas site which will be very significant for the development of NP Community Hub 1</li> <li>- NS and MG to follow up AP</li> <li><a href="https://www.brightonandhovenews.org/2022/01/22/royal-mail-plans-to-close-brighton-and-hove-sites-and-move-out-of-town/">https://www.brightonandhovenews.org/2022/01/22/royal-mail-plans-to-close-brighton-and-hove-sites-and-move-out-of-town/</a></li> </ul>	
<b>5.1.3</b>	<ul style="list-style-type: none"> <li>- Station Car Wash – HL investigation pending AP</li> </ul>	
<b>5.2</b>	<b>Community Hub 2 Conway Street-Sackville Road</b>	
<b>5.2.1</b>	<ul style="list-style-type: none"> <li>- Bus Company planning application and Hove Gardens Extension application are open for comment</li> <li>- HL and MG to follow up AP</li> <li>- S106 funded Conway Court Pocket Park proposed</li> <li><a href="https://docs.google.com/document/d/1wfbwFxtuBMVNX_YySqEv01GX435Lxdpt/edi">https://docs.google.com/document/d/1wfbwFxtuBMVNX_YySqEv01GX435Lxdpt/edi</a></li> </ul>	

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5.2.2	- MG and HL to prepare CIL bids related to Bus Company and Hove Gardens planned developments AP	
5.2.3	Conway St CA with funding application to WJ pending	
5.3	<b>Community Hub 3 Stoneham</b> - MG attended Jan 26 meeting	
5.4	<b>Newtown-Fonthill-Wilbury</b>	
5.4.1	- St Agnes Church retrospective planning application update pending	
5.4.2	- Community Speedwatch – Fonthill Road residents to be consulted AP	
5.5	<b>Sackville Road Regeneration</b> - Community Liaison Group Meeting report pending	
6	<b>COMMUNICATIONS WITH MEMBERSHIP AND ALL NP AREA RESIDENTS AND BUSINESSES</b> - Comms Group to be reconstituted to develop Referendum Campaign including February Newsletter AP	
7	<b>AOB</b> - 3D Model Of Hove Station Quarter in DK window to be completed to promote the identity of the Hove Station Quarter and for use in the Spring Referendum Campaign - DK and MG to report to the February Committee AP	
8	<b>Date of next meeting 23 February 2022</b>	