



**Minutes of Virtual Management Committee meeting Wednesday 23<sup>rd</sup> February 7.30 pm**

**Attendees:** Cllr Marianna Ebel, Mike Gibson (MG), Sue Gibson (SG), David Kemp (DK), Jon Turner (JT), Neil Stevenson (NS), Cllr Jackie O'Brien (JO'B)

**Apologies:** Helmut Lusser (HL), Lessia Mulka (LM),

<b>1</b>	<b>Minutes of Committee Meeting 26<sup>th</sup> January 2022</b> – previously circulated - minutes accepted
<b>2</b>	<b>GOVERNANCE</b>
<b>2.1.1</b>	<b>Finance - Treasurer's Report</b> - Bank balance £35.51 - Bank signatories - SGAP pending
<b>2.1.2</b>	<b>Finance - Locality Grant and 2021-22 Budget</b> Grant value £3600 to 31 <sup>st</sup> March has been approved. Due diligence completed. Receipt of funds, to be held by Hove Civic Society, expected next week. The budget was discussed and approved; for consideration by Comms group. <a href="https://docs.google.com/document/d/1wYjH_b2Q11McLxHF_Q5tqjDqhpTEwLKv/edit?usp=sharing&amp;oid=104017610841269081967&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/1wYjH_b2Q11McLxHF_Q5tqjDqhpTEwLKv/edit?usp=sharing&amp;oid=104017610841269081967&amp;rtpof=true&amp;sd=true</a> Agreed that meetings will continue on Zoom until Covid infection levels decline. Mike Whelan to be re-engaged as communications consultant.
<b>3</b>	<b>HOVE STATION DRAFT NEIGHBOURHOOD PLAN</b>
<b>3.1</b>	<b>Neighbourhood Plan Examination</b> Communications will be shared with the committee as received
<b>4</b>	<b>HOVE STATION QUARTER CAMPAIGNS</b>
<b>4.1</b>	<b>Action Agenda 2022</b> - March 3rd meeting with Nick Hibberd – agenda reviewed <a href="https://docs.google.com/document/d/1jWDNbzMISv2c8Obx-iVA4O7vSdC_rX0/edit?usp=sharing&amp;oid=104017610841269081967&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/1jWDNbzMISv2c8Obx-iVA4O7vSdC_rX0/edit?usp=sharing&amp;oid=104017610841269081967&amp;rtpof=true&amp;sd=true</a> Attendees: MG, JT, ME, NS, DK
<b>4.2</b>	<b>Developer Contributions Campaign - S106 &amp; CIL (postponed from January meeting)</b> See MODA CLG Item 5.5 below
<b>4.3</b>	<b>Traffic Management Plan Campaign</b>
<b>4.3.1</b>	- Low Traffic Neighbourhood meeting with Diane Smith – MGAP pending

	<ul style="list-style-type: none"> <li>- Discuss Low Traffic Neighbourhood proposal with Stuart Croucher – MGAP pending</li> <li>- Discuss Toad Hole Valley traffic flows with Hove Park councillors and petition with Gareth Hall – MGAP pending. To be raised at meeting with Nick Hibberd</li> <li>- Arrange April open meeting on Low Traffic Neighbourhoods – MGAP pending</li> <li>- Discuss Community Speedwatch with Fonthill Road residents – MGAP pending</li> </ul>
<b>4.4</b>	<b>Trees Campaign</b> <ul style="list-style-type: none"> <li>- S106 bid to Hove Gardens development company – MG,HLAP pending</li> <li>- CIL bids to Hove Gardens development company and Bus Company - MG,HLAP pending</li> <li>- Discuss with Linda Robinson development of S106 bids - MGAP pending</li> </ul>
<b>4.5</b>	<b>Community Energy Campaign – energy crisis</b>
<b>4.5.1</b>	- Domestic energy efficiency discussions with BHESCO and council officers. ME identified the relevant officer to be Miles Davidson and will join MG in arranging discussions - MG,MEAP
<b>4.5.2</b>	- District heating proposal discussions with Alan Buck - MGAP pending
<b>4.6</b>	<b>Hove Station Quarter – promoting the HSQ identity</b> <ul style="list-style-type: none"> <li>- Preparation for March 3<sup>rd</sup> meeting with Nick Hibberd discussed</li> <li>- Prepare regularly updated mapped inventory of local planning applications - MG,JTAP pending</li> <li>- MG and DK will discuss the future of 3D model outside this meeting - MG,DKAP</li> </ul>
<b>5</b>	<b>HOVE STATION QUARTER NEIGHBOURHOOD ACTION PROJECTS</b>
<b>5.1</b>	<b>Community Hub 1 Hove Station</b>
<b>5.1.1</b>	- Welcome Back Fund bids approved for planters and removal of graffiti. NS to enquire about planting the planters - NSAP
<b>5.1.2</b>	- Redevelopment of Denmark Villas mail sorting office site. MG and NS to investigate development of plans - MG,NSAP
<b>5.1.3</b>	- Station car wash replacement options - HLAP pending
<b>5.1.4</b>	<ul style="list-style-type: none"> <li>- CCTV for station footbridge – awaiting reply to email to Network Rail</li> <li>- retrieve most recent structural report on station footbridge - MGAP pending</li> <li>- recent storm damage to vulnerable structure</li> <li>- prepare note for March 3<sup>rd</sup> meeting with NH – need transparency - MGAP</li> </ul>
<b>5.2</b>	<b>Community Hub 2 Conway Street-Sackville Road</b>
<b>5.2.1</b>	<ul style="list-style-type: none"> <li>- Bus company planning application. MG will draft appropriate comment for planning committee - MGAP</li> <li>- Hove Garden 2 application</li> </ul>
<b>5.2.2</b>	- CIL bids related to Hove Gardens 2 and Bus depot proposed developments - HLAP pending, see item 4.4
<b>5.2.3</b>	- Conway St Community Association funding application to WJ

	<ul style="list-style-type: none"> <li>- Conway St CA membership of MODA Community Liaison Group item – conformation expected at the next meeting</li> <li>- Ellen and Clarendon RA – dialogue with Alison Gray re developer contributions. JO'B and MG to meet with Alison Gray - JO'Q, MG <b>AP</b></li> </ul>
<b>5.3</b>	<b>Community Hub 3 Stoneham</b> <ul style="list-style-type: none"> <li>- implementation of S106 highways improvement programme -</li> </ul>
<b>5.4</b>	<b>Newtown-Fonthill-Wilbury</b>
<b>5.4.1</b>	- St Agnes Church retrospective planning application update - <b>AP</b> pending
<b>5.4.2</b>	- Fonthill Road Community Speedwatch - <b>AP</b> pending
<b>5.5</b>	<b>Sackville Road Regeneration</b> <ul style="list-style-type: none"> <li>- Bids to MODA- BHCC for S106 funds <ul style="list-style-type: none"> <li>- Tree-planting north of the railway</li> <li>- Hove Civic Public Art</li> <li>- HSNF Sackville Road-Clarendon Road environmental improvement scheme</li> </ul> </li> </ul> <a href="https://drive.google.com/file/d/1LPBrYMa5CO9uGbQOZ8X6fqU2lrRc4u2q/view?usp=sharing">https://drive.google.com/file/d/1LPBrYMa5CO9uGbQOZ8X6fqU2lrRc4u2q/view?usp=sharing</a> <a href="https://drive.google.com/file/d/1VF-KzdtJm00IMi4wnCxgnBEjWkjNdejx/view?usp=sharing">https://drive.google.com/file/d/1VF-KzdtJm00IMi4wnCxgnBEjWkjNdejx/view?usp=sharing</a> BHCC officers now reviewing submissions – feedback from officers attending next meeting of MODA Community Liaison Group Wednesday 27 <sup>th</sup> April Note – clashes with HSNF Committee – need to reschedule - <b>NSAP</b> MG to discuss with CA and report to March meeting - <b>MGAP</b>
<b>6</b>	<b>COMMUNICATIONS WITH MEMBERSHIP AND ALL NP AREA RESIDENTS AND BUSINESSES</b> <ul style="list-style-type: none"> <li>- Comms Group agenda: Website upgrade - Referendum Campaign, Newsletter</li> <li>- Budget to be developed and taken forward by reconstituted Comms Group –to meet week beginning February 28. NS to arrange meeting - <b>NSAP</b></li> </ul>
<b>7</b>	<b>AOB</b> HCS Hove Boulevard proposal - supported <a href="https://drive.google.com/file/d/1Uj_Ka1RlxcW7xv1kTyccCEZyXks_Tfgk/view?usp=sharing">https://drive.google.com/file/d/1Uj_Ka1RlxcW7xv1kTyccCEZyXks_Tfgk/view?usp=sharing</a>
<b>8</b>	<b>Date of next meeting 23 March 2022 7.30pm</b>

#### **Review of Outstanding Action Points from Previous meetings:**

21/07/21

**MG, JT** Prepare regularly updated mapped inventory of local planning applications

**CS** Review potential for updating the website

**MG** Monitor KAP plan activity and report

23/09/21

**MG, HL** Formulate action to address increase in car travel in HSQ

23/11/21

**MG** Discuss Community Energy Kickstart Project with BHESCO

MG Pursue station footbridge discussions with Nick Hibberd  
MG Retrieve most recent structural report on station footbridge  
JO'Q Report on progress of St Agnes Church Gym planning application

16/12/21

MG,HL Discuss Low Traffic Neighbourhood proposal with Stuart Croucher  
MG Discuss Toad Hole Valley traffic flows with Hove Park councillors  
MG Solicit update on District Heating Proposal from Alan Buck  
MG Arrange meeting with BHESCO on Community Energy  
MG to invite Diane Smith to give presentation on Low Traffic Neighbourhoods  
HL Investigate options for replacement of station car wash  
MG,LM Request Conway St CA membership of MODA Community Liaison Group  
MG,LM Assist Conway St CA with funding application  
HL,MG Prepare draft projects for MODA S106 funding  
MG Convene Comms Group meeting

26/1/22

MG,ME Discuss revised S106 funding procedure with planning officers  
SG Inform HSBC of changes to bank signatories  
MG Arrange open LTN meeting in April with DS and DW as speakers  
MG Discuss traffic management petition with Hove Park petitioner Gareth Hall  
MG,HL,LM Develop S106 bid for trees south of railway  
MG,ME Explore with council officers and BHESCO prospects for insulating low standard housing.  
NS Enquire about planting of Goldstone Villas planters  
MG,NS Explore Royal Mail Denmark Villas planning application and follow up.  
MG,HL Comment on Bus Company and Hove Gardens Extension planning applications - required urgently  
MG,HL Prepare CIL bids related to Bus Company and Hove Gardens planned developments  
MG,SG Consult Fonthill residents on Community Speedwatch  
MG Arrange Comms Group meeting

23/2/22

MG,DK Discuss future of 3D HSQ model  
MG prepare note for Nick Hibberd about station footbridge  
MG,NS Investigate development of plans for mail sorting office site  
MG draft comment on bus depot planning application  
MG,JO'Q discuss developer contributions to Ellen and Clarendon RA with Alison Gray  
NS Reschedule April committee meeting  
MG discuss MODA bids with CA and report to March meeting  
NS arrange meeting of Comms group