



**VIRTUAL MANAGEMENT COMMITTEE MEETING  
THURSDAY 26th OCTOBER 2023 at 7.30 pm**

**MINUTES**

**Present:** Mike Gibson (MG), Sue Gibson (SG), Helmut Lusser (HL), Cllr Birgit Miller (BM), Cllr Joy Robinson (JR), Chrissie Sloan (CS), Neil Stevenson (NS)

**Apologies:** Carmen Appich (CA), Natasha Silsby (NS), Lessia Mulka (LM), Cllr Trevor Muten (TM), Cllr Jackie O'Quinn (JO'Q), Jon Turner (JT)

- |     |  |                          |
|-----|--|--------------------------|
| 1   | <b>Minutes of Management Committee 26th September 2023</b>   | <b>ACTION<br/>POINTS</b> |
|     | - agreed   |                          |
| 2   | <b>GOVERNANCE</b>  |                          |
| 2.1 | <ul style="list-style-type: none"> <li>- Treasurer's Report - bank balance £559.25. All credit is ring fenced.</li> <li>- budget overspend - two invoices are outstanding. Mike Gibson has withdrawn his request for reimbursement of the amount he was owed. Resolution is dependent on the outcome of grant applications.</li> <li>- BM offers use of her Zoom contract to succeed the current contract in March 2024. NS to cancel direct debit continuation of current contract.</li> </ul>  | <b>NS</b>                |
| 2.2 | <b>Future funding action points</b> <ul style="list-style-type: none"> <li>- Application to BHCC Community Engagement Fund outcome awaited.</li> <li>- Application to West Hove Forum for share of Healthy Neighbourhood Fund outcome awaited.</li> <li>- Applications for share of HSQ S106 funds submitted by BM outcome awaited.</li> <li>- Voluntary contributions by members were requested in the October Newsletter.</li> <li>- Development of proposals for local business sponsorship and advertising not progressed. MG will discuss with CA.</li> </ul> | <b>MG<br/>CA</b>         |
| 3   | <b>HOVE STATION DRAFT NEIGHBOURHOOD PLAN</b>   |                          |
| 3.1 | <b>External Examiner's Report</b>  |                          |

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<sup>1</sup> c/f: carried forward

	- HL reports that Council Officers have produced a tracked version of the Plan accommodating the External Examiner's recommended changes. Comments are requested by Friday 3rd November.	<b>HL MG</b>
	- The Forum is required to produce a revised Plan accepting all tracked changes by early December in time for Council meeting 14th December. That will require professional work on the website at additional unexpected cost. Robert Davidson seeks confirmation the Forum will meet this deadline.	<b>HL MG</b>
<b>3.2</b>	<b>Referendum</b>	
	- the timetable remains unclear until a plan has been agreed by Council committees.	
	- BM asks if councillor members of the Forum are allowed to campaign during the referendum. NS to seek clarification.	<b>NS</b>
	- terms of reference not discussed.	<b>HL MG</b>
<b>4</b>	<b>HOVE STATION QUARTER CAMPAIGNS</b>	
<b>4.1</b>	<b>Traffic Management Plan Campaign</b>	
	- Proposed protocol to manage TM's potential conflict of interest not yet agreed by TM. <i>TM will exclude himself from decision-making regarding transport matters in Brighton&amp;Hove but be available for information and advice</i>	<b>TM</b>
	- Meeting agreed to arrange an informal public meeting on Monday 6th November 18.30-20.00 to discuss local traffic management. Trevor Muten will attend with council officer Mark Prior. MG to arrange venue and invite all Forum members by email. Councillor members will invite local constituents. RG to promote on Facebook.	<b>MG Cllrs RG</b>
<b>4.2</b>	<b>Community Energy Campaign 2023-24</b>	
<b>4.2.1</b>	ECO plus insulation grant Campaign Group report. - CA is discussing joint working with BHESCO with the possibility of a joint application to the Rampion fund.	<b>CA</b>
<b>4.2.2</b>	Update on District Heating Proposal from Hazel Buck- c/f	<b>MG</b>
<b>4.2.3</b>	Street Trees - The Neighbourhood Plan advocates one street tree for each new dwelling but was rejected by Council planners. HL recommends a campaign for inclusion of the proposal in City Plan 2 with advocacy by Councillors in committee. - HL reports campaign for tree planting around perimeter of MODA development site. Supported by MODA, opposed by Council officers. Needs Councillor advocacy in committee.	<b>Cllrs  Cllrs</b>
<b>5</b>	<b>HSQ NEIGHBOURHOOD ACTION PROJECTS</b>	
<b>5.1</b>	<b>Community Hub 1 Hove Station</b>	
	- The meeting deplores the failure of council officers to share information on the application of £250k allocated in the city	<b>MG</b>

	budget. MG to inform TM that the meeting demands fuller information. BM will send written demand to officers.	<b>BM</b>
<b>5.1.1</b>	Future of Denmark Villas mail sorting office site. c/f	
<b>5.1.2</b>	Options for replacement of station car wash - c/f	<b>HL</b>
<b>5.1.3</b>	Second footbridge feasibility study proposal was not considered by council committee. c/f	
<b>5.2</b>	<b>Community Hub 2 Conway Street-Sackville Road</b>	
<b>5.2.1</b>	- Urban Bubble now manage Hove Gardens building. MG will enquire about space allocated for community use.	<b>MG</b>
<b>5.2.2</b>	Conway Street Community Association. - Noted that the Vallance Centre is now more active. Convening of new working group. c/f	<b>MG</b>
<b>5.3</b>	<b>Community Hub 3 Stoneham</b>	
<b>5.3.1</b>	Mini-Holland Project is awaiting Government decision. c/f.	
<b>5.4</b>	<b>Newtown-Fonthill-Wilbury Action group</b>	
<b>5.4.1</b>	TM to brief November public meeting on Council vehicle speed monitoring.	<b>TM</b>
<b>5.4.2</b>	Fonthill Road Newtown Road Speedwatch Project for discussion at November 6 public meeting.	<b>MG</b>
<b>5.4.3</b>	Merger between Newtown Rd and Fonthill Rd working groups. c/f	<b>MG</b> <b>RG</b>
<b>5.4.4</b>	In March 2022 the Council was offered £3.6M by Blue Goldstone developments in lieu of affordable housing at the Newtown Road development. HL to investigate application of that fund and S106 payments.	<b>HL</b>
<b>6</b>	<b>COMMUNICATIONS WITH MEMBERSHIP, RESIDENTS AND BUSINESSES</b>	
<b>6.1</b>	NS reported no reply to request for BHCC anti-littering order exemption.	
<b>6.2</b>	Website publication of committee member profiles - c/f	<b>MG</b> <b>RG</b>
<b>6.3</b>	Minutes of management committee meetings will be shared with Forum members once approved. September minutes to be accompanied by letter from MG.	<b>MG</b>
<b>7</b>	<b>COMMS GROUP</b>	
<b>7.1</b>	Minutes of Comms Group meeting 10th October noted.	
<b>7.2</b>	Protocol for management of potential conflict of interest for Comms Group member Roz Scott in her media reporting role has been agreed by RS <i>The words and expressed opinions of committee members shall not be included in publications without the particular member's prior consent</i>	
<b>7.3</b>	Delivery of October Newsletter completed. Jon Turner thanked for contribution of printing.	

**8**      **AOB**  
none

**9**      **Date of next meeting**  
Thursday 23rd November at 7.30pm

Join Zoom Meeting

[https://us06web.zoom.us/j/84823468516?pwd=X3WoNVev4J5](https://us06web.zoom.us/j/84823468516?pwd=X3WoNVev4J5UParkwkSqS5dhZbeHLW.1)

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Meeting ID: 848 2346 8516

Passcode: 655599